

DEFC, LLC SAFETY PLAN

THE CLIENT'S CHECKLIST

- Please be sure that you have **washed your hands** or used hand sanitizer before entering the office. (Please comply with CDC posted hand washing techniques)
- Please be sure that your mask is securely in place **over your nose and mouth BEFORE** entering office
- Please be sure to have your new client intake **AND** Daily Client Questionnaire forms filled out ahead of time if possible
- Complimentary temperature testing will be done upon your arrival with a touchless thermometer for your information. If temperature exceeds normalcy, your appointment may be rescheduled for a later date.
- **SOCIAL DISTANCING:** We prefer that you wait in your car until 10 minutes before your appointment time. Please call or text us from your car and we will inform you when your area is disinfected and ready for you.
- There is a **STRICT QUOTA OF TWO PEOPLE ONLY** in the waiting room at 6 feet apart. The waiting room is reserved for those who's standing and walking ability is impaired. If the waiting room already has two people in it, then kindly have a seat in one of the three sofas in the hallways or remain in your car until we communicate that we are ready to receive you.
- Please do **NOT** bring children, additional visitors or large bags with you
- Please do **NOT** bring any food or beverages into the office suite
- Street shoes are not permitted in the tech offices and are removed in the reception area
- Please confirm your appointment time as there are many changes due to additional time needed for additional disinfection screenings and viral precautions that we must follow to ensure everyone's safety
- Clients that shave their legs the day of their service or have blisters, rashes or wounds on their legs or feet will receive a non-soaking, "scrub free" pedicure, there will be no exceptions
 - We must reschedule your appointment if you/anyone in your household:
 - has traveled by air in the last 14 days
 - has a fever, body aches, sore throat
 - is coughing (even residually from a cold that has passed)
 - is experiencing shortness of breath
 - has tested positive for COVID-19 within 30 days, you must be symptom-free, and have tested negative since recovery
 - has been exposed to someone who tested positive for COVID-19 within 14 days
- If you discover you may have been an 'asymptomatic carrier' of COVID-19 within 14 days after your appointment, and did not know you may have been contagious, please let us know right away, so we can suspend appointments immediately and get ourselves tested. *We pledge to do the same!*

DEFC, LLC SAFETY PLAN

---TECHNICIAN'S PLEDGE

(ADDITIONAL OFFICE SAFE PRACTICES)

- Beverages cannot be served during this transition time, **bottled water in sealed containers will still be offered AND** Magazines are TEMPORARILY removed
- Office has extended hours and personnel now perform services on **Mondays** – Saturdays
- Services cannot be performed on Sundays as they are still reserved for deep disinfection
- Services cannot be performed on Thursdays between 6am and 8am, also a time set aside for deep cleanings and disinfections
- Our dispensary/kitchen will only be utilized by staff only at a one at a time rate
- We are in our own separate rooms with the client as much as possible, unless a second opinion is needed or requested by a client
- **During every manicure or pedicure service (including the massage)**
your technician will:
 - Wear a Mask
 - Wear a Face Shield
 - Wear a Head cap
 - Wear Gloves
 - Wear a synthetic apron and disinfect these in between each client
- Manicure table shields are installed that go between the client and the technician with slots for hands at the desk level
- Each technician has significantly reduced fabrics and “knickknacks” in their offices
- As much as possible, fabric will be covered in plastic for ease of disinfection
- The use of hot stones will be discontinued until October as more time is required to do the additional preparation and safety protocols between each client
- Client nail polish samples will be placed in zip-lock bags and disinfected between clients and replaced frequently
- Technicians will continue to disinfect flooring, e-files, pedicure client chairs, manicure tables/lamps, etc. between services
- Internship program will remain on hiatus to reduce human office densities
- Technicians will be using BioSurf for fabric disinfecting where needed
- Technicians have been informed and educated on the existence of “COVID toes” symptoms and will be mindful of possible interventions and referrals
- Autoclaving all instruments and e-file bits will, of course, be continued. Each client receives a pedicure with all **sterilized implements.**
- All clients will be given a new updated intake form to fill out
- Proper Hand washing literature is posted for your convenience